

ANNEXURE II

M/s (Name of the Chartered Accountant Firm)

PROFILE / RESUME

I. GENERAL INFORMATION				
1. Name of the Firm				
2. Complete postal/communication address of the Head Office/Main Office				
3. Office telephone Number/Numbers				
4. Office FAX Number				
5. E-mail address				
6. Constitution/status, as on date				
7. Date/year of formation/ establishment of the Firm				
8. Registration Number of the firm with date with Institute of Chartered Accountants of India (ICAI)				
9. Registration Number of the firm with date (unique code Number) with Reserve Bank of India				
10. Serial Number/Pg Number of empanelment with CRCS				
11. GST Registration Number				
12. C&AG Empanelment Number				
13. Permanent Account Number (PAN) of the firm				
14. Number of partners				
15. Name, qualification, membership Number, year and other details (specific qualification may also be mentioned)				
Name of the partners with Contact Number				
Name of Partner	Educational qualification	Membership Number	Year	Brief profile
16) Details of audit staff employed				
a) Qualified Chartered Accountants				
b) Semi qualified Chartered Accountants				
c) Retired/ex-bank officers				
d) Article/audit clerks				
e) Other assistants				
f) Total				
II. Past experience of the firm relating to various bank audits: (Scheduled Co-operative banks/ Scheduled Commercial Banks only)				
A. Statutory Branch Auditors				
Name of the Bank & Branches	No. of years		Period	

B. Concurrent Auditors		
Name of the Bank & Branches	No. of years	Period
C. Tax Consultant /Tax Auditors		
Name of the Bank	No. of years	Period
D. Any other Special Audit/ assignments allotted by the bank		
Name of the Bank & Branches	Nature of assignment	Year
III. Details of Bank audit assignment currently on hand		
Name of the Bank & Branches	Nature of audit	Year
IV. Details of various types of audit assignments of Citizencredit Co-operative Bank done in the past 10 years		
Name of the branch	Type of audit	Year
V. Details of firms/companies having credit facilities with Citizencredit Cooperative Bank with whom the audit firm or partner/director is associated		
VI. Any other relevant details/particulars of the firm		
VII. Quotation for Concurrent Audit Fees		
Name of the Audits	Quotation	